

Position: Chancel Choir Director

Wesley United Methodist Church

Last Update: April, 2019



502 East Front Street | Bloomington, IL 61701
phone 309.827.8046 | www.wesley-umc.com

Immediate Supervisor:	Director of Music Ministries
Position Type:	Part Time, Salaried
Work Schedule:	Average of 10-12 hours per week
Position Objective:	The Chancel Choir Director supports the Church's mission, vision and values as a musical and spiritual leader to the Chancel Choir.

Principal Duties and Responsibilities

1. Work in partnership with the Director of Music Ministries and music staff to lead the Chancel Choir in music in the worship services each week from September through May.
2. Lead the Chancel Choir once a month during June, July, and August.
3. Direct two rehearsals each week, one on Wednesday nights and one on Sunday mornings during the months September through May.
4. Choose appropriate music for the Chancel Choir for the worship services and also for special occasions.
5. Direct the Chancel Choir for special programs, including one Musical/Cantata each calendar year, Good Friday services, Christmas Eve and other special services.
6. Prepare and plan for each rehearsal and worship service.
7. Attend a monthly music staff meeting.
8. Work with the Director of Music Ministries on keeping the music library up to date and ordering new music as needed.
9. Lead the Chancel Choir in prayer/devotion and focus on their relationship with Christ.
10. Work with the accompanists in coordinating schedules for playing for rehearsals and presentations in worship.
11. Provide ongoing recruitment of new choir members.

Qualifications/Skills, Abilities and Education Requirements

Education Level: Bachelor's degree in related field and/or extensive experience in Choral Music Directing.

Essential Skills:

- Excellent communications skills, both written and oral, for working with adults.
- Enthusiasm, desire and energy for working with choir members.
- High degree of musicianship and conducting skills.
- Effective administrative and organizational skills
- Strong leadership qualities.
- Demonstrated program development and implementation skills
- Exhibit professional skills, appearance, and conduct.
- Ability to work with Instrumentalists and orchestra musicians as well as choral conducting skills.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. The Chancel Choir director is expected to perform other duties necessary for the effective execution of the position.

To Apply: Please send a resume and cover letter addressing your experience by Friday, May 10, to Myrna Simpson via email at msimpson@wesley-umc.com or mail to the church at 502 East Front Street, Bloomington Illinois 61701.

Questions: For additional details and questions about this position contact Brenna Martin at 309.827.8046 or email bmartin@wesley-umc.com.